

Courier Delivery Driver (GDL)

Job Descriptions:

- To pick up and send parcels from Shah Alam Hub every day excluding Sunday
- Perform collect and dispatch activities for customers
- To ensure all items are delivered accurately to customers on time
- Provide excellent customer service and handling complaints from clients
- Perform task adhere to assigned routes, schedules, safety procedures and transportation laws
- Preparing reports and other documents relating to deliveries

Job Requirements:

- Possess of valid GDL license
- Candidate must willing to work on day shift and night shift
- Preferable candidates who familiar with the Bangi area
- Minimum 1 year of working experience in a related position
- Clean driving record
- Excellent time management skills

Required document:

Interested candidates are requested to write in with:

- Updated resume stating qualifications, work experience, current and expected salary with a recent passport-sized photography;
- Transcripts from SPM to current level;
- NRIC photocopy;
- License photocopy;
- Latest 3 months payslip.